

# CLARA

Center for Artificial Intelligence and Quantum Computing in System Brain Research

## Deliverable 2.1

Title: Center Core Documents

Project Number: 101136607

Project Acronym: CLARA

Call: HORIZON-WIDERA-2023-ACCESS-01



Funded by  
the European Union





<b>Project title</b>	<b>Center for Artificial Intelligence and Quantum Computing in System Brain Research (CLARA)</b>	
<b>Grant Agreement Nr.</b>	101136607	
<b>Funding scheme</b>	HORIZON Coordination and Support Actions (CSA) Call: HORIZON-WIDERA-2023-ACCESS-01 Topic: HORIZON-WIDERA-2023-ACCESS-01-01-two-stage - Teaming for Excellence	
<b>Project duration</b>	1 November 2024 - 31 October 2030 (72 months)	
<b>Project Coordinator</b>	INDRC – International Neurodegenerative Disorders Research Center	
<b>Deliverable number</b>	<b>2.1</b>	
<b>Title of the deliverable</b>	<b>Center Core Documents</b>	
<b>WP contributing to the deliverable</b>	<b>2</b>	
<b>Deliverable type</b>	<b>Report</b>	
<b>Dissemination level</b>	<b>Public</b>	
<b>Due submission date</b>	<b>31 / January / 2025</b>	
<b>Actual submission date</b>	<b>28 / January / 2025</b>	
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### Document Status – History of Changes

Version	Date	Contributor(s)	Description of Changes
v0.1	09/01/2025	Vít Dočkal	First draft
v0.2	13/01/2025	Vít Dočkal	Change in Annexes
v1.0	23/01/2025	Vít Dočkal, internal reviewers	Adjusted to the new template
FINAL v3.0	28/01/2025		

### Document Keywords

Statute, internal acts, core legal documents

### Confidentiality

Does this report contain confidential information?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the report restricted to a specific group?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes, please precise the list of authorised recipients:</i>



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## Executive Summary

This Deliverable 2.1 provides a consolidated overview of the CLARA Core documents.

The Center Core documents represent the key legal documents and internal acts that lay the foundations for the Centre institutionalization, autonomy, governance and critical functions, i.e.:

- INDRC Statute
- CLARA Statute
- Privacy Policy, incl. GDPR Guideline and Cookies Policy

Other important internal legal acts and legal documents are subject of the separate deliverable reports, thus are not included in the Deliverable 2.1, i.e.:

- WP2 / D2.5 due 30 Jun 2025: CLARA Ethical Codex (*comprising of Code of Practice for Research Integrity, Code of Practice and Principles of Good Ethical Governance, Policy for Investigating Suspected Research Misconduct and Conflict of Interest Policy*)
- WP2 / D2.2 due 31 Jul 2025: Gender Equality Plan
- WP4 / D4.2 due 30 Apr 2026: Career Development & Remuneration Policy

## 1 INDRC Statute

The INDRC Statute establishes CLARA as the independent accounting unit of INDRC, representing an interdisciplinary and distributed center of excellence primarily focused on the application of advanced methods and technologies of artificial intelligence, machine learning, and quantum and supercomputing tools to address the etiology of neurodegenerative diseases.

The foundational principles of the CLARA organizational unit were approved by the resolution No. 3 of the INDRC Executive Board on August 1, 2024.

The consolidated INDRC Statute CLARA provisions included and compliant to the CLARA Project Consortium Agreement<sup>1</sup> and Grant Agreement was approved by the Resolution No. 2 of the INDRC Executive Board on December 18, 2024, see Annex 1.

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<sup>1</sup> [1] The CLARA PCA was elaborated based on DESCAs – Model Consortium Agreement for Horizon Europe, Version 2.0 from February 2024. The purpose of the PCA is to specify with respect to the CLARA Project the relationship among the Parties, in particular concerning the organization of the work between the Parties, the management of the Project and the rights and obligations of the Parties concerning inter alia liability, Access Rights and dispute resolution. Moreover, the PCA sets the legal framework for the CLARA governance and policies. The CLARA PCA signed on October 9, 2024 become effective on November 1, 2024.



## 2 CLARA Statute

The CLARA Statute regulates the internal organization of the Center for Artificial Intelligence and Quantum Computing in System Brain Research and sets out details of its activities, in accordance with the Statute of the International Neurodegenerative Disorders Research Center, zapsaný ústav, with its registered office at Evropská 2758/11, Dejvice, 160 00 Prague 6, ID No.: 118 83 383, registered with the Municipal Court in Prague under file No. U 1004 (the “INDRC” or “Institute”), and in accordance with the project CLARA, that has received funding from the European Union’s HORIZON EUROPE research and innovation programme under Grant Agreement No 101136607 and the CLARA Project Consortium Agreement signed on October 9, 2024.

The CLARA Statute sets up effective managerial and organizational structures, including common bodies, processes, corporate compliance, common values, and cultural framework to ensure full autonomy in decision-making in all scientific, legal, administrative, operational, personnel, and academic matters.

The CLARA Statute was approved in compliance with the procedure stipulated in the PCA, Art. 6.3.13 by the Resolution No. 3i) by the CLARA Supervisory Board on November 13, 2024, see Annex 2.

## 3 Privacy Policy

The legal regulations regarding personal data protection require, inter alia, that the data subjects be informed of the processing of their personal data (and, under certain circumstances, grant their consent to this effect) and of the transfer of their data to third parties and third countries. In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter the “GDPR”), the Controller hereby informs you of the conditions of processing of your personal data and your rights as the persons concerned within the meaning of the GDPR. The Privacy policy comprises not only of the general provision on the Privacy policy, which applies to the processing of personal data of all data subjects whose personal data are collected (Annex 3), as well as the Cookies policy (Annex 4) and GDPR Guideline (Annex 5).

### 3.1 Cookies policy

A cookie is a small text file that stores Internet settings. Most websites use cookies to record information about your activity, making it easier and more productive for your next visit (for example, by recording your preferred language, selecting relevant ad content, tracking website traffic, or other settings). Cookies are stored in your browser, where you can view and manage individual cookies. The purpose of the Cookies policy is to advise that visitors of the CLARA website are being informed on all cookies used. Website visitors can choose via browser



settings to accept or disagree with the cookies being used. The consent with some cookies is not necessary.

### 3.2 GDPR Guideline

The purpose of the GDPR Guideline is to define and set forth a process ensuring minimal security requirements (hereinafter the “MSR”) of the personal data processing, to be met by INDRC and CLARA, so as compliance with the requirements of the article 24 of the GDPR to be observed and to be able to be demonstrated. Breach of the GDPR Guideline shall represent misbehavior and shall be subject to corrective and/or disciplinary procedures.

## List of Annexes

- Annex 1: INDRC Statute
- Annex 2: CLARA Statute
- Annex 3: Privacy policy
- Annex 4: Cookies policy
- Annex 5: GDPR Guideline